

48 shall be prorated for the months remaining in the July/June membership-year. No dues
49 shall be refundable upon voluntary or involuntary termination of a membership.

50

51 SECTION 3: A member may be expelled and his/her membership cancelled for violation
52 of these Bylaws or for violation of any of the Rules or Regulations of the Corporation, or
53 for conduct that endangers life or property or is prejudicial to the best interests of the
54 club. Expulsion shall occur only after the member has had a hearing before the Board,
55 and at least eight Board members have voted in favor of expulsion. A member expelled
56 from the club may not again become a member except upon written application to and
57 approval by a majority of the Board. No member of the Board of Directors may be
58 expelled by these procedures, but may be expelled only as provided in Article VI,
59 Section 6 of these Bylaws.

60

61 SECTION 4: Any member may resign by notifying the Corporation of his/her resignation.

62

63 **ARTICLE III**
64 **FISCAL YEAR**

65

66 The fiscal year of the Corporation shall begin on the first day of September in a given
67 year and end on the last day of August of the following year.

68

69 **ARTICLE IV**
70 **MEETINGS OF MEMBERS AND VOTING PROCEDURES**

71

72 SECTION 1: The regular meeting of the members of this Corporation shall be held on a
73 date specified by the Board of Directors at any regular or special board meeting. Notice
74 of regular members' meetings shall be given not less than ten (10) days prior to the
75 meeting.

76

77 SECTION 2: Special votes of the members may be called from time to time by the Board
78 of Directors or by a request in writing signed by not less than twenty percent (20%) of all
79 members presented to the Secretary of the Corporation. Notice of ballot deadline and
80 ballots shall be mailed to each member not later than ten (10) days prior to the date of
81 the vote tabulation, and shall specify the date and time.

82

83 SECTION 3: A majority vote by ballot shall be sufficient to pass any question before the
84 members at any meeting, or to elect any Board member or Officer. Proxies shall not be
85 valid for any voting matters.

86

87 SECTION 4: Every member entitled to vote at any meeting may vote by ballot. A ballot
88 shall be in writing, shall bear an issue date, and shall be approved in format and content
89 prior to submission to the membership for a vote. Unless otherwise specified on its
90 face, a ballot shall expire upon tabulation and notice to Directors of ballot results and to
91 members at a formal award meeting or by newsletter for other issues submitted to the
92 membership for a vote.

93 SECTION 5: The President shall chair all meetings, and shall determine the order of
94 business.

95
96 **ARTICLE V**
97 **PARLIAMENTARY AUTHORITY**
98

99 The rules contained in the current edition of 'Roberts Rules of Order' shall govern the
100 Corporation in all cases to which they are applicable and in which they are not
101 inconsistent with these bylaws and any special rules of order the Corporation may
102 adopt.

103
104 **ARTICLE VI**
105 **DIRECTORS**
106

107 SECTION 1: The property, affairs, activities and concerns of the Corporation shall be
108 vested in a Board of Directors consisting of fifteen (15) Directors. Their terms and the
109 manner of election shall be as provided in Article X. The members shall enter upon the
110 performance of their duties and shall continue in office until their successors are duly
111 elected and qualified.

112
113 SECTION 2: The Board of Directors shall: (1) act in all matters concerning expulsion of
114 members and re-admission of expelled members, (2) audit bills and direct the
115 disbursement of the funds of the Corporation, (3) employ such agents as are necessary
116 and appropriate, (4) provide for the maintenance of the corporation's facilities and
117 property, and (5) devise and carry into execution such other matters as it deems
118 expedient to promote the objectives of the Corporation and to best protect the interests
119 of the members.

120
121 SECTION 3: Regular meetings of the Board of Directors shall be held on the second
122 Tuesday of each month, excepting, however, that if such day is a holiday, the meeting
123 shall be held the following day. Special meetings may be called from time to time by the
124 President or any three members of the Board, and shall be held pursuant to notice.
125 Notice shall be sent to all Board members for all special meetings not later than three
126 (3) days prior to the meeting, and shall specify the time, date and place of the meeting.
127 Notices of special meetings shall also specify the purpose for which it has been called,
128 and no business other than that specified in the notice may be transacted at such
129 special meeting. A quorum for the transaction of business at any meeting shall be a
130 majority of Directors, and any issue may be carried by a majority of those present.

131
132 SECTION 4: If any member of the Board shall be absent for three consecutive meetings
133 and the Board shall not so excuse such absences, or if any member of the Board shall
134 miss a total of six (6) meetings within a twelve (12) month period, the Board shall
135 declare his/her seat vacant and proceed to fill the vacancy in the manner provided
136 herein.

138 SECTION 5: Whenever a vacancy occurs in the Board of Directors, that vacancy shall be
139 filled without undue delay by a majority vote of the remaining Directors.

140
141 SECTION 6: Any one or more Directors may be removed from the Board either with or
142 without cause at any time by the members at a general meeting or a special meeting
143 called by the membership in the manner provided above for that purpose. Twenty
144 percent (20%) of the total membership as of the date of the special meeting shall
145 constitute a quorum for expulsion, and a vote of two-thirds of a quorum shall be required
146 for removal.

147
148 SECTION 7: No Officer or Board member, nor any voting member of a standing or special
149 committee, shall receive any compensation or salary for services rendered to the
150 Corporation. Under special circumstances the Board may waive some or all of this
151 provision.

152
153 **ARTICLE VII**
154 **OFFICERS**

155
156 SECTION 1: The Officers of this Corporation shall be a President, Vice-President,
157 Secretary and Treasurer. They shall be members of the Board of Directors and the
158 manner of their election and term of office shall be as provided in Article X.

159
160 SECTION 2: The President shall be the chief executive officer of the Corporation, and
161 shall preside at all meetings of the membership and the Board of Directors. He/she shall
162 appoint all committees as provided in Articles VIII and IX. He/she shall communicate to
163 the members and/or the Board such matters and make such suggestions that are
164 intended to promote the prosperity, welfare and usefulness of the corporation. The
165 President shall appoint an audit committee at the beginning of each fiscal year to
166 conduct a basic review of corporate business functions. The President shall perform all
167 other duties incident to the office of President.

168
169 SECTION 3: In case of the death or absence of the President, or his/her inability for any
170 cause to act, the Vice-President shall perform the duties of this office.

171
172 SECTION 4: It shall be the duty of the Secretary to give notice of and attend all meetings
173 of the Corporation and keep a record of their proceedings; to conduct all
174 correspondence and to carry into execution all orders, votes and resolutions not
175 otherwise committed; to keep a list of the members of the Corporation; to notify all
176 Officers and Board members of their election; to notify members of their appointment to
177 committees; to act as the inspector at all elections; to prepare under direction of the
178 Board of Directors an annual report of the transactions and conditions of the
179 Corporation and generally to devote his/her best efforts to forwarding the business and
180 advancing the purposes and interests of the Corporation.

181
182 SECTION 5: The Treasurer shall keep an account of all monies received and expended
183 for the use of the Corporation, and shall make disbursements only of claims approved

184 by the majority of the Board of Directors. He/she shall collect all fees and dues, account
185 for the same, and deposit them into corporate accounts approved by the Board of
186 Directors. All funds not immediately necessary for regular operation of the Corporation
187 shall be maintained at interest in depositories approved by the Board. No corporate
188 funds may be withdrawn except on the signature of the Treasurer. He/she shall
189 maintain a set of books and accounts which shall be open to inspection at any
190 reasonable time by the Board of Directors, and shall report to the Board of Directors on
191 the financial condition of the Corporation at all regular Board meetings.

192
193 SECTION 6: A vacancy in any office shall be filled in the manner provided above for the
194 filling of a vacancy on the Board of Directors (refer to Article VI, Section 5).

195
196 **ARTICLE VIII**
197 **STANDING COMMITTEES**

198
199 SECTION 1: The President, at the beginning of his term and without undue delay, shall
200 appoint the following standing committees consisting of an odd number of not less than
201 three nor more than seven, of Corporation members in good standing, each subject to
202 ratification by the Board of Directors:

- 203
- 204 Bylaws Committee
- 205 Events Committee
- 206 Facilities Committee
- 207 Finance Committee
- 208 Grant Committee
- 209 Rules Committee
- 210

211 Eligibility for serving on any Standing Committee shall be limited to one person per
212 membership or household.

213
214 SECTION 2: The purpose of these standing committees is to monitor and review their
215 respective areas of responsibility and make recommendations to the Board of Directors.
216 When deemed appropriate by the respective committees, or upon request of the Board
217 or the President, they shall present formal documents to be considered for adoption by
218 the Board or the general membership.

219
220 SECTION 3: During the first meeting of each newly formed standing committee, its
221 members shall elect an officer to serve as Chairman. If desired, the positions of Vice
222 Chairman and Secretary may also be filled. Subsequent elections shall be held without
223 undue delay to fill vacancies in committee officer positions.

224
225 SECTION 4: Vacancies in non-officer positions shall be filled without undue delay in
226 compliance with Section 1 of this Article. The involuntary removal of standing
227 committee members shall require a majority vote of the Board of Directors (refer to
228 Article VI, Section 3).

229

230 SECTION 5: The term of the members of standing committees shall coincide with the
231 present and reelected terms of the appointing President, or until their successors have
232 been chosen.

233
234 **ARTICLE IX**
235 **SPECIAL COMMITTEES**
236

237 SECTION 1: The Board of Directors, or President, from time to time, may appoint special
238 committees, consisting of an odd number of not less than three nor more than seven, of
239 Corporation members in good standing, subject to ratification by the Board of Directors.
240 Two such bodies to be formed annually are an audit committee (refer to Article VII,
241 Section 2) and a nominating committee (refer to Article X, Section 2). Eligibility for
242 serving on any Special Committee shall be limited to one person per membership or
243 household.

244
245 SECTION 2: The purpose of special committees is to perform a specific task and make
246 recommendations to the Board of Directors. Upon request of the Board or the
247 President, they shall present formal documents to be considered for adoption by the
248 Board or the general membership.

249
250 SECTION 3: During the first meeting of each newly formed special committee, its
251 members shall elect an officer to serve as Chairman. If desired, the positions of Vice
252 Chairman and Secretary may also be filled. Subsequent elections shall be held without
253 undue delay to fill vacancies in committee officer positions.

254
255 SECTION 4: Vacancies in non-officer positions shall be filled without undue delay in
256 compliance with Section 1 of this Article. The involuntary removal of special committee
257 members shall require a majority vote of the Board of Directors (refer to Article VI,
258 Section 3).

259
260 SECTION 5: Special committees shall cease to exist upon completion of their stated
261 mission.

262
263 **ARTICLE X**
264 **ELECTION AND TERMS OF OFFICERS AND DIRECTORS**
265

266 SECTION 1: Election of Officers and Directors shall be held by mail-in ballot, and results
267 announced during the regular meeting of the members each year. Terms of office of
268 Officers and Directors of the corporation, except as defined in Section 5, shall begin on
269 the first day of September in a given year and end on the last day of August of the
270 following year. No person shall be eligible to hold a seat on the Board or any office
271 unless such person has been a member in good standing for not less than the two
272 previous consecutive years. This requirement may be waived by the Board of Directors
273 if such waiver is in the best interests of, and beneficial to, the Corporation. Eligibility to
274 hold a seat on the Board or any office shall be limited to one person per membership or
275 household.

276 SECTION 2: The Board will appoint a nominating committee prior to 90 days before the
277 regular meeting of the members, in accordance with the terms of Article IX. The
278 nominating committee shall make recommendations consisting of one nominee for each
279 upcoming vacant position, and each member shall be provided with a copy of the list of
280 nominees, a mail-in ballot, and notice of the annual members' meeting. The ballot is to
281 be returned no later than one week prior to the date of the noticed annual meeting.
282 Additional nominees may be added to the ballot by Petition only, signed by a total of
283 twenty (20) eligible voting members of the club. The nominating committee must receive
284 petitions no less than thirty (30) days prior to the annual membership meeting date.
285

286 The mail-in ballot shall include all items for the annual membership vote, with a number
287 for each item and line for "yes" or "no" that correlates to that item. The ballot format
288 shall also include the name of the nominees and position number of the officer seat to
289 be filled. The Director position(s) are to be voted on listing candidates for each by
290 nominating committee and petition. Each section of the mail-in ballot must be
291 accurately and completely filled out, or that section not completed accurately or
292 completely will be deemed to be "void."
293

294 SECTION 3: The Directors' seats shall be numbered seat 1 through seat 15 respectively.
295 The election of the four Officers of this Corporation shall be first held. The President
296 shall fill seat 1 on the Board, the Vice-President shall fill seat 2 on the Board, the
297 Secretary shall fill seat 3 on the Board, and the Treasurer shall fill seat 4 on the Board.
298 The term of the Officers and seats 1 through 4 inclusive shall be two (2) years.
299

300 SECTION 4: The past President shall fill Seat number 5 for a term of two (2) years. In the
301 event that the President shall be re-elected by the members for an additional term, seat
302 5 shall be filled in the manner provided in Section 2 hereof for a term of two (2) years.
303

304 SECTION 5: If the election is held on an even-numbered year, seats 3 (Secretary), 4
305 (Treasurer), 6, 8, 10, 12, and 14 shall be filled by election, each for a term of two years.
306 If the election is held on an odd-numbered year, seats 1 (President), 2 (Vice- President),
307 7, 9, 11, 13, and 15 shall be filled by election, each for a term of two years.
308

309 **ARTICLE XI**
310 **AMENDMENTS**

311
312 These Bylaws may be amended, repealed or altered in whole or in part by majority vote
313 at any duly organized meeting of the Corporation. Notice of any and all proposed
314 changes shall be mailed to each member no later than ten (10) days prior to the
315 meeting at which the amendment is to be considered.
316

317 I, the undersigned, the duly elected and acting Secretary, do hereby certify that the
318 above Bylaws were duly adopted by the general membership of the Corporation on May
319 10, 2012.
320
321

322
323
324
325
326
327
328
329

Mary Carter, Secretary